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| **Capacity Development for Effective Coordination and Implementation (Project #75671)** |
| **CD Project: 2015 Monitoring Plan** |
| **Monitoring Framework** |
| **EXPECTED OUTPUTS CP Outcome: Strengthened national and regional capacities for result based planning, programme implementation and coordination**  |
| **Expected Results** | **Indicators****(with baselines & indicative targets)****& other key areas to monitor** | **M&E events with data collection methods** | **Time or schedule & frequency** | **Responsible** | **Means of verification:****Data source and type** | **Resources** | **Risks related to the M&E event** |
| **Output 1: National Capacity strengthened for macro-economic policy analysis, economic modeling and forecasting, and macro-economic planning and reporting**  |
|   | ***Indicator:***1) Assessment report of national logistics produced ***Targets:***  One report | 1. Hold regular discussions or meetings with IPs2. Phone calls or physical visit to IPs to learn progresses, new developments and identify and address issues3. Receive Quarterly Reports from IPs4. Review meetings | Meetings, phone calls and physical visits to IPs – once every month or as may be necessary; Quarterly report – by end of every quarter; Bi-annual and annual review meeting – June and December 2015 | UNDP project manager; IPs | Quarterly reports, document reviewand observations,  | Financial, Human Resources, logistics |  The monitoring activities may not be conducted with the frequency and schedule planned owing to several factors; IPs may be busy for other priorities and may not be available for the monitoring activities on regular basis. |
| **Output 2: Strengthening systems for Results Based Management (RBM) at national and sub-national levels**  |
|  | **Indictors:** 1) Institutional arrangement set up to implement and sustain RBM 2) # of woreda staff trained on RBM 3) # of project documents, monitoring exercises and reports developed based on RBM***Targets:*** 1. RBM rolled out at least to five key federal and regional institutions; 2) 25 woredas with improved capacity to implement RBM  | 1. Hold regular discussions/meetings with IPs2. Phone calls or physical visit to IPs to learn progresses, new developments and identify and address issues3. Receive Quarterly Reports from IPs4. Conduct joint/individual field monitoring visits to the five target regions/institutions5. Review meetings | Meetings, phone calls and visits to IPs – once every month or as may be necessary; Quarterly field mission - End of every quarter (March, June, October and December 2015); Quarterly report – End of every quarter; Bi-annual and annual review meeting – June and December 2015 | UNDP project manager; IPs | Reports, discussions and meetings, interviews, document reviewand observations,  | Financial, Human Resources, logistics |  The monitoring activities may not be conducted with the frequency and schedule planned owing to several factors; IPs may be busy for other priorities and may not be available for the monitoring activities on regular basis. |
| **Output 3: Capacity of MoFED and BoFEDs enhanced for programme coordination, implementation, monitoring and evaluation of national and regional development plans**  |
|  |  ***Indicators:*** 1) Framework for effective monitoring and evaluation in all regions and result based monitoring and evaluation system put in place 2) Presence of institutionalized programme monitoring practice at national and sub-national levels 3) Number of projects audited annually ***Target:*** At least one monitoring field visit per quarter to regions and bi-annual review meetings; | 1. Hold regular discussions/meetings with IPs2. Phone calls or physical visit to IPs to learn progresses, new developments and identify and address issues3. Receive Quarterly Reports from IPs4. Conduct joint/individual field monitoring visits to the five target regions5. Review meetings | Meetings, phone calls and visits to IPs – once every month or as may be necessary; Quarterly field mission - End of every quarter (March, June, October and December 20135; Quarterly report – End of every quarter; Bi-annual and annual review meeting – June and December 2015  | UNDP project manager; IPs | Reports, discussions and meetings, interviews, document reviewand observations,  | Financial, Human Resources, logistics |  The monitoring activities may not be conducted with the frequency and schedule planned owing to several factors; IPs may be busy for other priorities and may not be available for the monitoring activities on regular basis. |
| **Output4: Emerging and critical capacity development needs of the government and UNDP CO addressed for effective program management**  |
|  | ***Indicators***:1) # of critical emerging needs addressed,2) presence of field monitoring reports (yes/no); 3) %age of financial delivery***Target:*** At least 3 critical capacity needs addressed At least one monitoring visit per quarter 3) At least 90% financial delivery at the end of the year  | 1. Hold regular follow up with IPs/ CO units2. Receive Quarterly Reports from IPs3. Conduct joint/individual field monitoring visits to the five target regions4. Review meetings | Meetings, phone calls and visits to IPs – once every month or as may be necessary; Quarterly field mission - End of every quarter (March, June, October and December 2015); Quarterly report – End of every quarter; Bi-annual and annual review meeting – June and December 2015  | UNDP project manager; IPs | Reports, discussions and meetings, interviews, document reviewand observations,  | Financial, Human Resources, logistics |  The monitoring activities may not be conducted with the frequency and schedule planned owing to several factors; IPs may be busy for other priorities and may not be available for the monitoring activities on regular basis. |